


## Send folders and files with download links

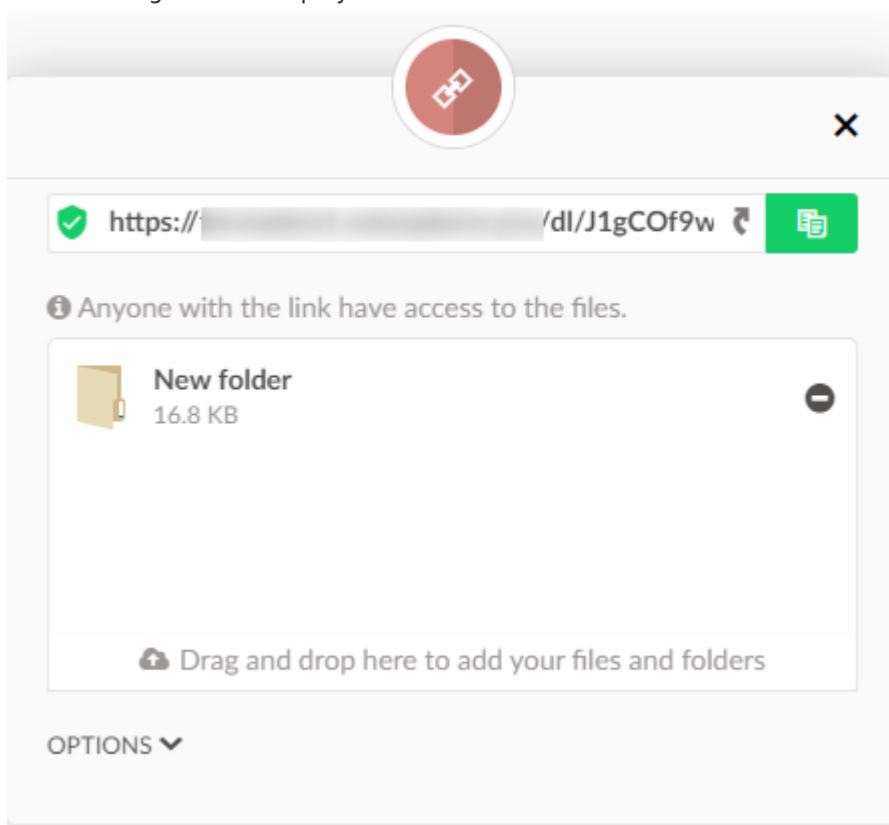
Nicolas ARBOUIN - 2025-02-11 - Share your files

### Send folders and files with download links

*You can create download links to facilitate acces of files and folders to workmates, no matter where they're from*



## How to create a download link ?

- Go to your NetExplorer platform and spot your files or folders.
- **Select or right-click them then choose**  By link
- The following window displays




→ Your link is ready, you just have to send it to your recipient.

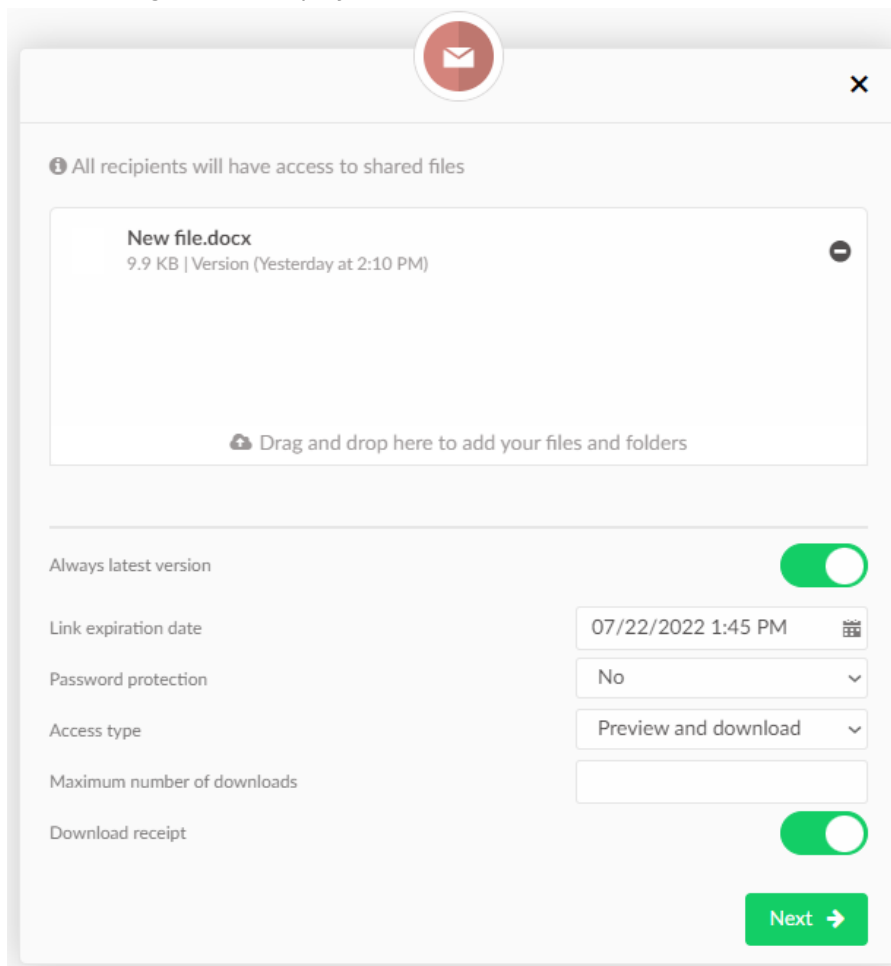
Ways to check and communicate over download links :

1. Symbol  opens link to display its content.
2. Symbol  copies link on your dashboard, you can then paste it wherever you want.

- Click  to close windows when you're done

## How to share by email ?

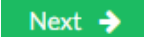
- Go to your NetExplorer platform and spot your files or folders.
- **Select or right-click them then choose**  **By email**
- The following window displays

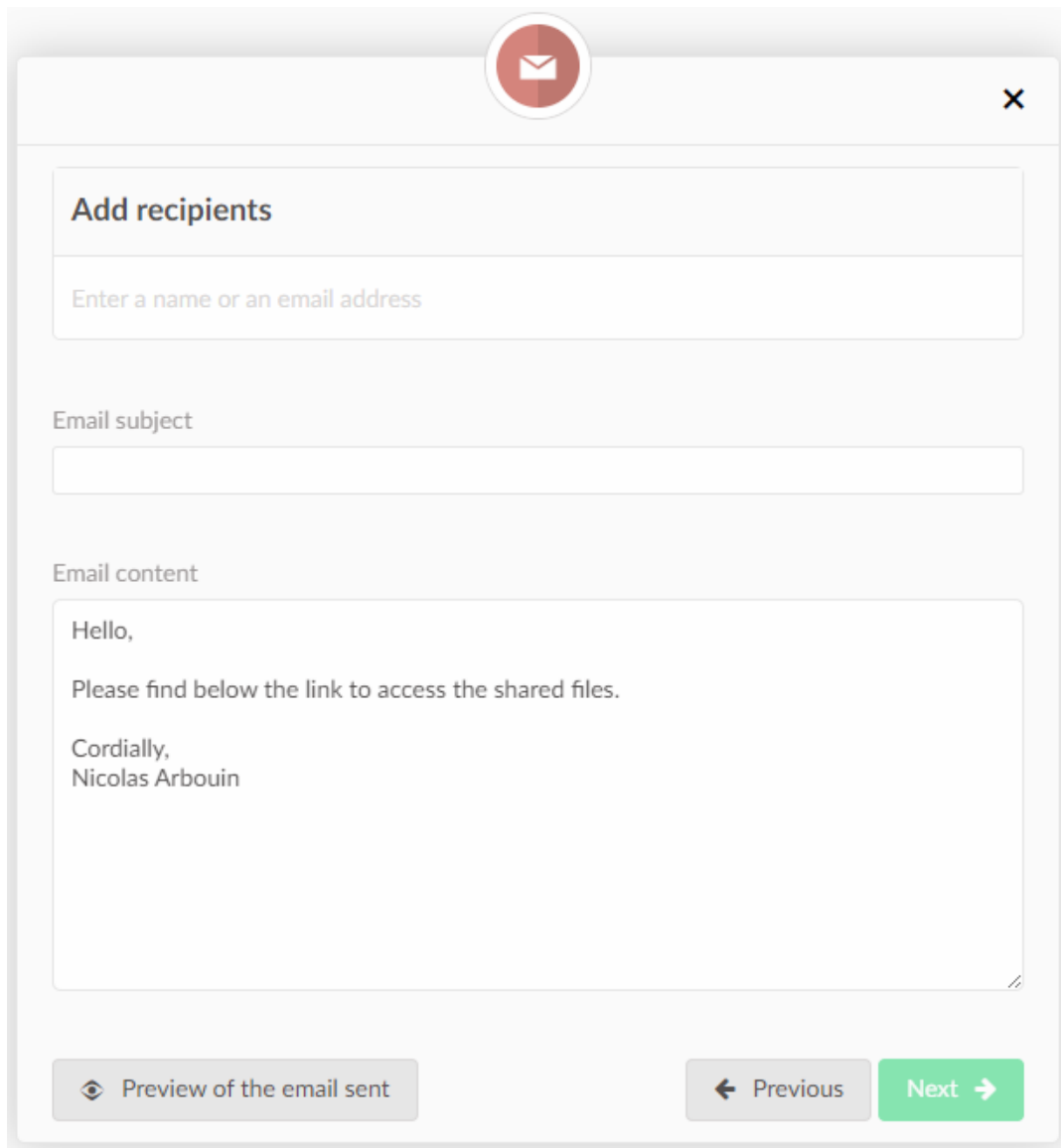


Files are ready for sending, settings can be adjusted with following elements :

1. Always latest version : only available for files, not suitable for folders (if your link contains folders, you can't activate the option)
2. Expiration date
3. Password protection : default is "no", you can choose between 2 types of protection :
  1. Password : an additional typing section appears to write it down. Beware ! following characters are forbidden (system reserved) + & ? % =
  2. SMS : validation code is sent to your recipient. Her/his phone number will be asked in the next window.
4. Maximum download numbers

## 5. Download receipt

Click the "Next" button  to reach next window :



The screenshot shows a web-based email composition interface. At the top center is a red circular icon with a white envelope symbol, and at the top right is a close button (X). Below this is a section titled "Add recipients" with a text input field containing the placeholder "Enter a name or an email address". Underneath is the "Email subject" field, which is currently empty. The "Email content" section contains a text area with the following text: "Hello," followed by "Please find below the link to access the shared files." and "Cordially, Nicolas Arbouin". At the bottom of the window, there are three buttons: "Preview of the email sent" (with an eye icon), "Previous" (with a left arrow), and "Next" (with a right arrow).

Simply add recipients, subject and open preview if you wish to, then click on 

→ Your email is now sent to your recipients

## Notes

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If you choose SMS protection, your recipient will be asked to validate by SMS from the download link before accessing content.

Tags  
email  
envoyer  
lien

mail

partage

partager

téléchargement

télécharger