

Knowledgebase > NetExplorer Web Platform > Good practices > My share board

My share board

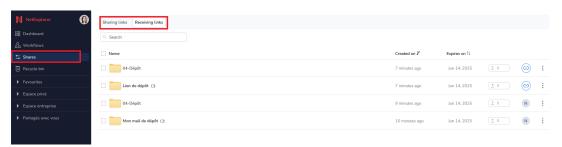
Nicolas ARBOUIN - 2025-05-19 - Good practices

In this area, you can easily find the upload and share links or emails you have created.

Find all the sharing elements you've created

The table below will allow you to retrieve all the links and sharing or deposit emails you may have sent.

In this way, you can check and even modify all the messages you have sent.



In the Sharing tab, you'll find all the sharing items you've created (links and emails) and in the Receiving tab, you'll find the repository items you've sent (links and emails).

Your sharing links and e-mails

In the Sharing tab, you'll find a list of the sharings you've created. They are differentiated by the icons at the end of the line



- The icon **■** indicates that the item is a sharing link.
- The icon indicates that the item is a sharing mail.

By clicking on

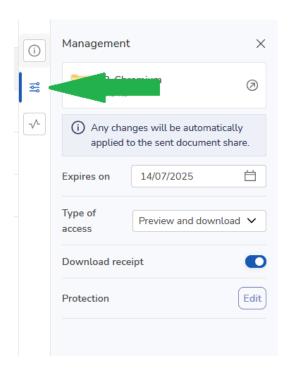
✓ you can :

• Open the information specific to the sharing link or email and modify its components.

• Delete the link or email concerned.

Modify the sharing item I've created

Once you've created your email or share link, you've noticed something you've forgotten (file or folder incomplete, expiration date not compliant or protection missing, etc.). Simply open the share information and click on the icon shown by the arrow below.



This will allow you to modify the elements of your share.

Your upload links and e-mails

In the Receiving tab, in the same way as for sharing, you will find the repository items you have created, which are differentiated by the icons you will find at the end of the line.



- The icon

 indicates that the item is a upload link.
- The icon indicates that the item is a upload mail.

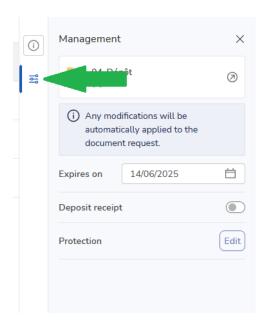
By clicking on ✓ you can :

• Open the information specific to the upload link or email and modify its components.

• Delete the link or email concerned.

Modify the upload item I've created

Once you've created your email or upload link, you've noticed something you've forgotten (expiration date not compliant or protection missing, etc.). Simply open the upload information and click on the icon shown by the arrow below.



simply open the repository information and click on the icon shown by the arrow below You will then be able to modify the elements of your repository