

Knowledgebase > NetExplorer Workspace > Use your platform > My share board

My share board

Nicolas ARBOUIN - 2025-08-07 - Use your platform

In this area, you can easily find the upload and share links or emails you have created.

Find all the sharing elements you've created

The table below will allow you to retrieve all the links and sharing or deposit emails you may have sent.

In this way, you can check and even modify all the messages you have sent.

NetExplorer	Sharing links Receiving links					
	Q. Search					
Workflows						
≒ Shares	Name	Created on ↓ ^r	Expires on 11			
🔟 Recycle bin	04-Dépôt	7 minutes ago	Jun 14, 2025	<u>±</u> 0	©	:
Favourites	Lien de dépôt 🖪	7 minutes ago	Jun 14, 2025	<u>±</u> 0	Θ	:
Espace privé					-	
Espace entreprise	04-Dépôt	9 minutes ago	Jun 14, 2025	<u>1</u> 0	N	:
 Partagés avec vous 	Mon mail de dépôt C3	10 minutes ago	Jun 14, 2025	<u>1</u> 0	N	:

In the Sharing tab, you'll find all the sharing items you've created (links and emails) and in the Receiving tab, you'll find the repository items you've sent (links and emails).

Your sharing links and e-mails

In the Sharing tab, you'll find a list of the sharings you've created. They are differentiated by the icons at the end of the line

NetExplorer	Sharing links Receiving links					
🔠 Dashboard	Q. Search					
Workflows						
≒ Shares	Name	Created on J [#]	Expires on 11			
III Recycle bin	02-Chromium	17 hours ago	Jul 14, 2025	() 0 (<u>±</u> 0	ø	÷
Favourites	Mon lien de partage II3	17 hours ago	Jul 14, 2025	() 0 <u>+</u> 0	Θ	:
Private space						
Company space	01-Firefox	17 hours ago	Jul 14, 2025		N	:
Shared with you	Mon mail de partage 🖂	17 hours ago	Jul 14, 2025		N	:

- The icon 🗵 indicates that the item is a sharing link.
- The icon \checkmark indicates that the item is a sharig mail.

By clicking on[™] you can :

• Open the information specific to the sharing link or email and modify its components.

• Delete the link or email concerned.

Modify the sharing item I've created

Once you've created your email or share link, you've noticed something you've forgotten (file or folder incomplete, expiration date not compliant or protection missing, etc.). Simply open the share information and click on the icon shown by the arrow below.

O	Managemer	nt	×
8			Ø
~	(i) Any ch applied	anges will be automatically I to the sent document share	<u>}.</u>
	Expires on	14/07/2025	=
	Type of access	Preview and download	~
	Download re	ceipt	
	Protection		Edit

This will allow you to modify the elements of your share.

Your upload links and e-mails

In the Receiving tab, in the same way as for sharing, you will find the repository items you have created, which are differentiated by the icons you will find at the end of the line.

NetExplorer	Sharing links Receiving links					
BB Dashboard	Q. Search					
Workflows						
≒ Shares	Name	Created on V	Expires on 1↓			
Recycle bin	🗌 🧰 04-Dépôt	18 hours ago	Jun 14, 2025	1 O	ø	:
Favourites	Lien de dépôt C3	18 hours ago	Jun 14, 2025	± 0	Θ	:
Private space						
Company space	04-Dépôt	18 hours ago	Jun 14, 2025	<u>±</u> 0	N	:
Shared with you	Mon mail de dépôt 🖙	18 hours ago	Jun 14, 2025	<u>± 0</u>	N	:

- The icon 🗵 indicates that the item is a upload link.
- The icon \blacksquare indicates that the item is a upload mail.

By clicking on[™] you can :

• Open the information specific to the upload link or email and modify its components.

• Delete the link or email concerned.

Modify the upload item I've created

Once you've created your email or upload link, you've noticed something you've forgotten (expiration date not compliant or protection missing, etc.). Simply open the upload information and click on the icon shown by the arrow below.

Ó	Management	×
	ot Dínột	0
	(i) Any modifications will be automatically applied to the document request.	
	Expires on 14/06/2025	Ħ
	Deposit receipt	
	Protection	Edit

simply open the repository information and click on the icon shown by the arrow below

You will then be able to modify the elements of your repository