

Search for files on your platform

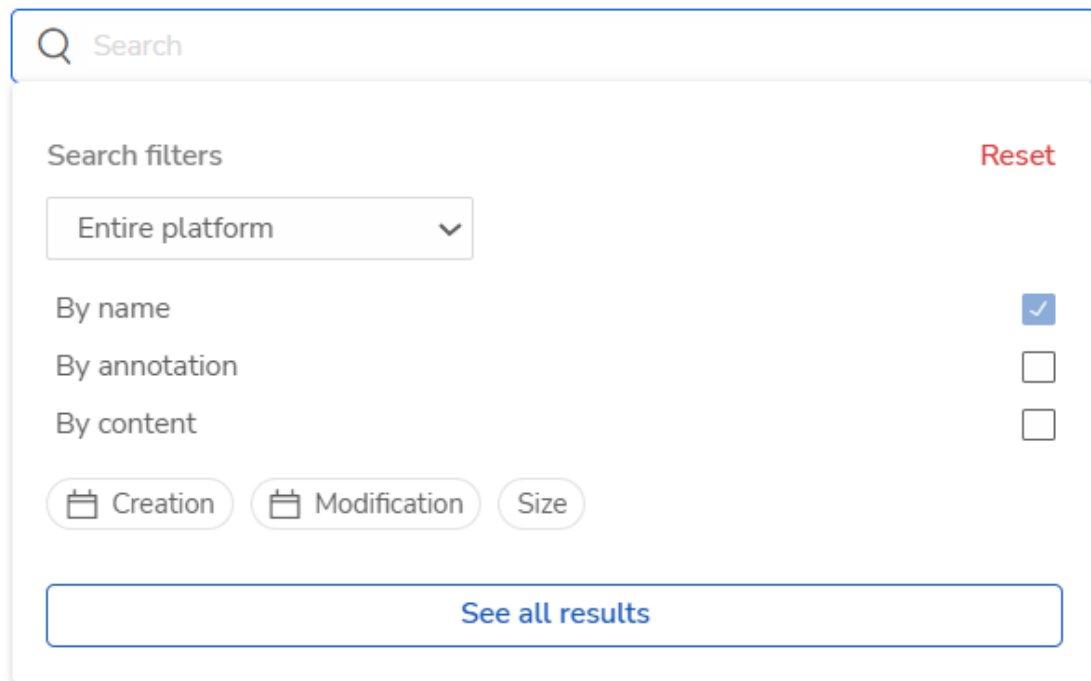
Nicolas ARBOUIN - 2025-08-27 - [Use your platform](#)

Your NetExplorer platform allows you to seek for elements or the whole platform or in specific folders.

Let's see how it works :

Search tool

Clever and dynamic, our search tool will help you to find what you're looking for. Nothing can stay hidden.



The image shows a search interface for NetExplorer. At the top is a search bar with a magnifying glass icon and the word "Search". Below this is a "Search filters" section. It includes a dropdown menu currently set to "Entire platform" with a downward arrow. To the right of the filters is a red "Reset" button. Below the dropdown are three options: "By name" with a checked checkbox, "By annotation" with an unchecked checkbox, and "By content" with an unchecked checkbox. At the bottom of the filter section are three buttons: "Creation" (with a calendar icon), "Modification" (with a calendar icon), and "Size". At the very bottom is a large button labeled "See all results".

Located in the right upper corner, it looks like a simple searchbar, but, as soon as you click in the area, you can add filters to refine your search.

Lets have a look :

1. Current folder : you can search in the whole platform, or in the current folder.
2. Name : add a specific name
3. By annotation : check it if you want to search within annotations made by users
4. Content : check it if you are looking for a word written in specific files (only for text bases files, will not work for scans).
5. Creation : filter by creation date
6. Modification : filter by modification date
7. Size : filter by file size

In the following example, search has been made on the whole platform with keyword "facture"

<input type="text" value="facture"/>		Templates Add
2 Results		Sort by Name Ascending order
<input type="checkbox"/>	 Facture_123136080.pdf in 5647 > ... > Test2	UI
<input type="checkbox"/>	 facture001_.pdf in La Table de Nico > Facturation	NA

Notes

- Search by content needs analysis of the files. Content indexation can take some time, therefore, latest files could not be found immediately.
- Also, encrypted files (e.g. PDF files) will not be handled if access password is required.